

From:

Registrar,
Co-operative Societies, Haryana,
Panchkula

To:

1. All the Deputy Registrars Co-operative Societies in the State.
2. All the Assistant Registrars Co-operative Societies in the State.

Memo No. 10/5/05/Gen-1/ 214-50

Dated: 18-1-11

Sub: Regarding deletion/addition/substitution/transfer of membership in the Co-operative Group Housing Societies/ House Building Societies in the state.

Ref: This office Memo No. 10/5/05/Gen-1/14180-15217 dated 26.9.2007.

The above referred instructions are modified and it has been decided that in future all cases of addition/deletion/expulsion shall be decided by a two member committee consisting of concerned ARCS and DRCS, who are having territorial jurisdiction to adjudicate such cases, keeping in view the following guidelines:-

1. In case of deletion/addition in the original membership the proposal of such change be got approved from General Body Meeting of the Society by issuing a notice through registered post for convening the meeting along with detailed agenda note to each member. Such notice should give implication of such addition/deletion in the size and cost of the dwelling units to be allotted to the members; and presence of the concerned Inspector/Sub-Inspector Co-operative Societies will be mandatory.
2. Copy of 'L' form shall also be sent to concerned DRCS for office record so that all future litigation can be dealt with in accordance with the contents of 'L' form. The concerned ARCS office already gets it in routine.
3. Record of number of members expelled/resigned since registration of the Society along with resolution passed by General Body Meeting year wise should also be sent to DRCS office besides the ARCS office.
4. Details of the original membership at the time of registration of the Society and present membership should be put up before the Committee before seeking approval.
5. Details of members enrolled previously alongwith copy of permission obtained from the competent authority should also be made available to the Committee.
6. In order to ensure transparency, the notice regarding addition of new members alongwith all details should be displayed in the office of the Society, in the office of Inspector Co-operative Societies, the ARCS office and also the DRCS office.



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7. The request for change by way of deletion/addition/substitution on account of resignation or expulsion shall invariably be disposed off by the committee as under:-


(a) The Concerned ARCS shall fix the date of meeting within one month, in consultation with the concerned DRCS from the receipt of the complete case.

(b) The DRCS/Committee will dispose off the case preferably within one month after fixing the above mentioned date.

8. In order to avoid impersonation/litigation/bogus transfer, the member who is tendering his resignation should invariably be called before the Committee alongwith proof of identity, residential proof, one latest pass port size photograph and the President of the Managing Committee of the Society should give certificate in this regard.

9. The procedure for change of membership by mutual understanding shall remain as provided in the instruction provided by this office vide Memo No. 10/5/05/Gen-1/14180-15217 dated 26.9.2007. However, the period prescribed for disposal of such cases vide this office Memo No. 10/5/05/Gen-1/4906-44 dated 16.5.2008 may be amended as 15 working days in place of 7 days.

The above guidelines should be followed in addition to the existing corresponding provisions in the Haryana Co-operative Societies, Act/Rules, Bye-laws and Scheme under which the respective Society has been registered.


18/1/11
Registrar, Co-operative Societies,
Haryana, Panchkula

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